

Property Manager

Glenn Kirkham

Office Manager

Wendy Cantwell

Admin Assist.

Lyndsey Morrissey

Maintenance

John Scott

Doug Whiting

James Bussa 7/10/17

Grounds

Mark VanKampen

John Scott

Board Members

Dorit Card

Raini Majeske

Tom Morrissey

Beryl Watters

Richard Wirtjes

Office Hours

Monday-Friday

8:00 am – 5:00 pm

Contact Directory Office

(517) 882-3461

Emergency Maintenance

(517) 202-7820

Police Non-Emergency

(517) 483-4600

Emergencies

Dial 911

Website

Villagetownhouses.com

Animal Control

(517) 676-8370

Consumers Energy

1-800-477-5050

Board of Water & Light

(517) 702-6006

South West Carrier

Annex (Post Office)

(517) 272-0683

Village Townhouses

Enjoy the Fourth

We would like to wish you a fun filled and safe Fourth of July Holiday. If you will be traveling, remember to drive safely and have a good time. For those of you sticking around, VILLAGE'S POLICY STATES: ALL FIREWORKS AND EXPLOSIVE MATERIAL ARE PROHIBITED IN OR ABOUT THE PROPERTY. Your cooperation is important to maintain the safety of others as well as the property. Have a great Holiday!



Office Closed

The Village Staff and Board of Directors would like everyone to have a wonderful Holiday. The Office will be closed July 4, 2017 to celebrate Independence Day with family and friends. If you have a Maintenance Emergency while the office is closed please call (517) 202-7820.

Annual Meeting

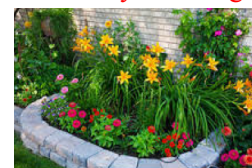
At the June 2017 Annual Meeting, Tom Morrissey and Beryl Watters were re-elected to serve on the Board. The following are the elected Board Members: Tom Morrissey – President
Raini Majeske – Vice President
Dori Card – 2nd Vice President
Richard Wirtjes – Treasure
Beryl Watters – Secretary

The Board would like to extend a BIG thank you to all the Members who came out and participated in the Annual Meeting. The major items discussed at the meeting were:

- . 50th Annual Meeting
- . 2017 Projects (concrete and asphalt work).
- . 2016 – 2017 Financial Review.
- . Neighborhood Watch information and participation
- . Water usage/heating gas prices.
- . BWL Notice is shutting power off on 6/16/17.
- . Four original members were recognized for calling Village their home for 50 years.

Beautiful Summer Time!

Have you noticed the beauty around you now that summer is in full bloom? The staff has been putting forth their best efforts to keep the grounds beautiful and our members have too. Please take time to enjoy the beauty at Village.



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New Staff Member

James Bussa will be joining our team starting July 10, 2017. James brings with him over seven years of experience in both maintenance and grounds. We think James will be a great addition to our staff and to the members of Village. Please welcome James to Village when you meet him.



July 1, 2017

Barbecue Safety

Barbecuing is a favorite summer activity for many people. To ensure you use your outdoor grill safely, follow these safety tips from the National Safety Council.

For all grills:

- . Grills are to be a minimum of 4 feet from the building when in use.
- . Don't wear baggy clothing.
- . Have a water bottle and a fire extinguisher close by in case of sudden flare up.
- . Make sure your grill is clean. You can use steel wool or a hard brush to remove grime.
- . Gather equipment before you begin grilling so you won't have to leave the grill unattended.
- . Use long handled utensils and sharp knives while cooking.

Special cautions for charcoal grills:

- . Line the bottom to the grill with aluminum foil and cover with an inch of ash to absorb grease drippings.
- . Stack the charcoal in a pyramid in the center. Use only the recommended amount of lighter fluid and allow it to soak into the coals a minute before lighting.
- . Use a fireplace match to light the grill and a poker to spread hot coals. Never squirt starter fluid on a fire or over hot coals.
- . Douse the grill with water when finished, close the vent on the grill cover and let coals cool overnight. Dispose of coals the next day in a nonflammable container.

What are emergencies here!

Emergency Maintenance is defined as repairs that absolutely cannot wait until normal business hours that occur between 5:00 pm – 8:00 am Monday through Friday, on weekends, or holidays. Examples of emergency maintenance include, but are not limited to:

- . Broken primary windows
- . Gas leak
- . Lockout
- . Building damage
- . Natural Disaster
- . Electrical malfunction
- . No Hot Water
- . Fire
- . No Water
- . Flood
- . Plugged Lines
- . Furnace Problem
- . Gas Stoves
- . Death of a member
- . Smoke Detector Chirping

To contact Emergency Maintenance, please call 517-202-7820.

Decks

If you received a letter regarding deck work and you are not sure what you need to do, please call the Office and we will be glad to review this with you.

Completion of the deck work is to be done by July 17, 2017. Failure to complete the needed work may result in the work being done at your expense or having the deck removed upon Board Directive.

Theft Prevention (Please Review)

Please do your part to help deter theft and damage to your property by locking your home, your vehicles and bicycles. Lighting is one of the best deterrents of theft so we encourage you to use your porch lights. Finally, if you notice something out of place or “odd” please call the Lansing Police Department at 517-483-4600 and follow up with the Office on the next business day.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
						Carrying Charges Due
2	3	4	5	6	7	8
	Trash Pick up Recycling Pick up Mowing Lawn/Tree Care	Office Closed Independence Day	Lawn/Tree Care	Lawn/Tree Care	Trash Pick up Lawn/Tree Care	
9	10	11	12	13	14	15
	Trash Pick up Recycling Pick up Mowing	Mowing Rose Pest Control 8:00 am Late Fees Assessed			Trash Pick up	
16	17	18	19	20	21	22
	Trash Pick up Recycling Pick up Mowing	Mowing			Trash Pick up	
23	24	25	26	27	28	29
	Trash Pick up Recycling Pick up Mowing 6:30 pm Board Meeting Lawn/Tree Care	Rose Pest Control Lawn/Tree Care Mowing	Lawn/Tree Care	Lawn/Tree Care	Trash Pick up Lawn/Tree Care	
30	31	August 1	2	3	4	5
	Trash Pick up Recycling Pick up Mowing	Carrying Charges Due Mowing			Trash Pick up	