

Property Manager

Glenn Kirkham

Office Manager

Wendy Cantwell

Admin Assist.

Lyndsey Morrissey

Maintenance

James Bussa

John Scott

Doug Whiting

Grounds

Mark VanKampen

John Scott

Board Members

Dorit Card

Raini Majeske

Tom Morrissey

Beryl Watters

Richard Wirtjes

Office Hours

Monday-Friday

8:00 am – 5:00 pm

Contact Directory Office

(517) 882-3461

Emergency Maintenance

(517) 202-7820

Police Non-Emergency

(517) 483-4600

Emergencies

Dial 911

Website

Villagetownhouses.com

Animal Control

(517) 676-8370

Consumers Energy

1-800-477-5050

Board of Water & Light

(517) 702-6006

South West Carrier

Annex (Post Office)

(517) 272-0683

Village Townhouses

Annual Inspections

Annual Inspections will begin February 5, 2018. Inspection notices will be delivered and placed in your house mailbox at least five days prior to your inspection date. Management recommends checking your house mailbox at least twice a week for any notices from management.

Work Orders

If you have any maintenance concerns, please contact the office regarding your request so we can make the repairs right away. Failure to notify the office could result in more damage being done and it could lead to additional costs to both you and Village. Please do not wait for the Annual Inspection to report repairs needed in your home.

Income Tax

Just a reminder when you do your 2017 income tax to save a copy for your next Annual Income review.

Valentine's Day

Valentine's day is just days away, the 14th in-case you forgot. Let the ones you love know that you love them. We wish all our Members a Valentine's day full of sugar and spice and everything nice.



President's Day

President's day is February 19th. It gives us chance to honor our current president and remember all the past presidents who have helped and strived to make our country great. "A president's hardest task is not to what is right, but to know what is right." (Lyndon B. Johnson)

Policy Changes

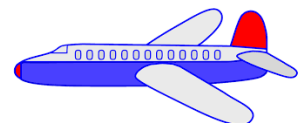
The Board has approved policy changes for landscaping, pets, vehicle and snow removal. These changes take effect on 4-1-18. Please check your black mailbox in February for these new policies.

Clean Up Pet Feces

As the temperature begins to warm up and the snow thaws please remember to go out and clean up after your pet. Having a pet is a privilege not a right. Please review the pet policy to ensure you are in compliance.

Going out of town

If you are going out of town during the winter months, please make arrangements with a neighbor and/or friend to move your vehicle(s) in case the parking lots need to be plowed. To conserve energy set your thermostat between 65 – 68 degrees. When a way for lengthy stays informs the office if you would like us to periodically check your home. It is also a good idea to provide the office with an emergency contact number in case we need to reach you.



February 1, 2018

Maintenance Corner

After notifying the office of your maintenance request please ensure that the area in which the work is to be done is a “clean and safe working” area. Also, if anyone is sick in the household we would also appreciate knowing that in advance as well.

Garbage Disposal

Be careful about what you put down your disposal. Items that should not be put in the disposal include: metal, glass, plastic, grease, paper, cigarettes, bones, banana peels, oysters/clamshells, tea bags, dish rags, celery, corn husks, potato peels, etc. If you cannot chew it, neither can your disposal! Helpful hint – to sharpen the blades on your disposal, occasionally fill it with ice cubes and run the disposal. If your disposal stops working, attempt to reset it by pushing in the small red reset button located on the bottom of the disposal. Never put your hand down inside the disposal without unplugging it first.



Please Watch Your Speed

Though you may be in a hurry to get to your destination, please obey the speed limits posted throughout the community. Also, if you are new to Village the curve on Haverhill Drive can cause some driving difficulties when either snow or ice builds up on the curve. Please use caution when taking this curve as we want our neighborhood safe and accident-free!



Police Calls

We encourage all Members to call the police when they see something suspicious. If you call the police and they advise that they cannot respond because we are private property please do the following: 1) advise the police that the Cooperative has a NO TRESPASS AGREEMENT with the police department 2) ask to speak with the officer in charge and 3) call the office and give us the date and time of your call to the police.

**Valentine's Day
Word Search**

C U U U V A L E N T I N E S J
 F U A H U E Q J J X N Q R K P
 U T P H R Q Z P S W E E T C Q
 X J W I J A U H A A W M A R V
 Q I F R D R C D E O C X J B L
 Z M D O Z R C X L A C T G Z L
 S H P Y U O H F L M R K A S C
 S K E C N W O V F O W T X D H
 Y I P H R G C P E H V V F Y U
 G S U L D Q O M U N O E E N G
 I S Q W U U L D L V M O Q J S
 F E A L Q C A N D Y W J Z E J
 T S X R F Y T V K N S J Z G B
 A O W X G N E F C Z A Y O C H
 A O J Z K Q H P D T C O R D F

- Gift
- Hugs
- Love
- Arrow
- Candy
- Cupid
- Heart
- Sweet
- Kisses
- Flowers
- Chocolate
- Valentine



FEBRUARY 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
				Carrying Charges Due	Trash Pick up Groundhog Day Office prediction; six more weeks of winter	
4	5	6	7	8	9	10
	Trash Pick up Recycling Pick up/Please do not place outside before 6:30 am				Trash Pick up	
11	12	13	14	15	16	17
	Trash Pick up Recycling Pick up/Please do not place outside before 6:30 am Late Fees Assessed at 8:00 am	Rose Pest Control	Valentine's Day  Ash Wednesday		Trash Pick up	
18	19	20	21	22	23	24
	Trash Pick up Recycling Pick up/Please do not place outside before 6:30 am Presidents' Day				Trash Pick up	
25	26	27	28	Mar. 1	2	3
	Trash Pick up Recycling Pick up/Please do not place outside before 6:30 am 6:30 pm BOD Meeting	Rose Pest Control		Carrying Charges Due	Trash Pick up	